MARYLAND BOARD OF ARCHITECTS

BUSINESS MINUTES

DATE: February 23, 2022

TIME: 11:00 am

PLACE: 1100 N. Eutaw Street

5th Floor

Baltimore, MD 21201

JOINING IN: Virtual

Video Conference – meet.google.com/cmp-vqnj-zic

 Phone: (US) +1 320-377-9655‬ PIN: 698 740 241‬# ‬

PRESENT: Paul Edmeades, Chair

 Cynthia Shonaiya, Vice Chair

 Stephanie Hopkins, Consumer Member

 Kevin Sneed, Architect

 Douglas Polt, Architect

 Mark Flemming, Architect

 Gary Ey, Consumer Member

LABOR OFFICIALS AND STAFF PRESENT:

 Zevi Thomas, Executive Director

 Raquel Meyers, Assistant Executive Director

 Milena Trust, Board Counsel

 Noraida Lozano, Board Administrator

OTHERS PRESENT: John Corkill, Architect

CALL TO ORDER:

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:00 a.m.

APPROVAL OF THE MINUTES

The members reviewed the minutes of the Business meeting held on January 26, 2022. Motion (I) was made by Ms. Hopkins, seconded by Mr. Flemming, and unanimously carried to approve the minutes without corrections.

COMPLAINT COMMITTEE REPORT

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No change

06-AR-21 - No Change

10-AR-21 - Pre-Charge

Motion (II) was made by Mr. Polt seconded by Ms. Hopkins and unanimously carried to accept the Complaint Committee report.

CONTINUING EDUCATION COMMITTEE REPORT - None

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Chair Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

 There were six (6) A.R.E. applications administratively approved:

 BUCK, AUDREY

 DEMERCADO, JAMEICA

JOHNSON-GREEN, ALTERIA

RINIKER, BENJAMIN

SHRON, SAMANTHA

ZHAO, XIAOBAI

 There were four (4) A.R.E. applications approved by the Board and one (1) pending application for administrative approval:

 DAVIS, LAURA

 FISHER, SEAN

 MALONEY, COLLIN

SAKLA, IHAB

SLACK, JAMES - Pending

APPLICATIONS FOR RECIPROCITY

 HARTLEY, MICHAEL

 After reviewing the applications Mr. Edmeades addressed the Board Administrator for failing to notify the Board of the additional applications. He also asked to make sure applications are thoroughly checked before uploading them to the external drive. Ms. Lozano apologetically agreed.

 Ms. Trust questioned using “conditionally approved” for the applications with typographical errors. She stated that conditional approval is outside the Board’s authority. She said applications should either be approved or denied. She recommended the Board designate such applications as “pending” instead of conditionally approved.

Motion (III) was made by Ms. Shonaiya, seconded by Mr. Polt, and unanimously carried to approve ten (10) A.R.E. applications, three (3) denials, one (1) pending and one (1) reciprocal application.

OLD BUSINESS

 NCARB Statistics

Chair Edmeades suggested the Board discuss this topic at the next meeting after the NCARB Regional Summit. Mr. Corkill also shared with the Board that AIA is about to approve a resolution urging 35 other jurisdictions to provide alternate paths to licensure, similar to the paths Maryland currently provides. Duly noted by Chair Edmeades.

NEW BUSINESS

Chair Edmeades announced the NCARB Regional Summit. He designated Mr. Sneed to be the voting delegate and asked Mr. Thomas to inform NCARB.

 Mr. Ey gave an update on the Resolution package being presented to the National Board. He also mentioned having a meeting at the Regional Summit. Chair Edmeades recommended putting the NCARB resolution on the agenda for the March 23, 2022 meeting for discussion.

CORRESPONDENCE

 Motion (IV) was made by Mr. Ey seconded by Mr. Flemming, and unanimously carried to approve authorizing Mr. Thomas to respond to the correspondence about Firm Permit application inquiring if one responsible member can be assigned to two Architectural Firms. Chair Edmeades and Ms. Trust suggested that he reply with the Maryland Law in reference to §3–404 as written below and use their professional judgment to interpret it.

 (c) (1) A corporation, limited liability company, or partnership shall have appointed at least 1 responsible member of the corporation, limited liability company, or partnership.

 (2) A responsible member shall be in charge of architecture practiced through the corporation, limited liability Company, or partnership.

 (3) Each responsible member shall be:

 (i) a director or an officer of a corporation, a member of a limited liability company, or a general partner of a partnership; and

 (ii) a licensed architect.

SUNSET REVIEW

 Ms. Trust discussed the past issues about the Sunset Review but reassured the Board that the Architects will stay and continue with the licensing.

EXECUTIVE DIRECTOR’S REPORT

 Mr. Thomas announced that the position for NCARB Secretary for Region 2 is open, and also announced NCARB by the number program. He mentioned that the Board Meetings are still hybrid and for those who will attend in person should notify the Board administrator at least one week in advance.

COUNSEL’S REPORT - None

ADJOURNMENT

 The next meeting of the Maryland Board of Architects is scheduled for Wednesday, March 23, 2022 at 11 a.m.

There being no further business, Motion (V) made by Mr. Polt, seconded by Mr. Sneed, and unanimously carried to adjourn the meeting at 12:27 p.m.

\_\_\_X\_\_\_\_ With Corrections \_\_\_\_\_\_\_\_\_ Without Corrections

 Signature on File April 8, 2022

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 Paul Edmeades, Chair Date: