

# **BOARD OF CERTIFIED INTERIOR DESIGNERS MINUTES**

DATE: February 4, 2020

PLACE: 500 North Calvert Street  
3rd Floor Conference Room, 1:30 p.m.  
Baltimore, MD 21202

PRESENT: Robyn Dubick  
Cheryl Duvall  
Carmen Parsons Sneed  
Michael Daly

ABSENT: None

OTHERS  
PRESENT: Joseph Cullingford, Executive Director  
Rory Wise, Assistant Executive Director  
Jessica Praley, Board Counsel

## **CALL TO ORDER**

Robin Dubick called the meeting to order at 1:34 p.m.

## **APPROVAL OF MINUTES**

Motion (I) was made by Carmen Parsons Sneed, seconded by Cheryl Duvall and unanimously carried by the Board to approve the minutes.

## **COMPLAINT COMMITTEE REPORT**

There was no complaint committee report.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Cullingford reminded board members to ensure they complete their required ethics reporting for 2020. He stated that he would send the link out to each board member.

## **BOARD COUNSEL'S REPORT**

Jessica Praley informed the board that there currently is no legislation proposals that are directly related to the interior design board. However, she stated that there are two pieces of legislation, which she is monitoring, that may impact the board. The first is a proposal that would impact reciprocity of veterans, members of the military, and their spouses. The bill would create reciprocity for professional licensing provided they

are currently licensed and in good standing in another state. The second is legislation that would impact timing for the disposition of cases that are brought to hearing. She will monitor this legislation and report anything significant to the Board.

## **NEW BUSINESS**

Mr. Cullingford suggested that the Board address approved continuing education to ensure the guidelines on approved courses and providers are communicated to licensees. He referenced the current website's listing of approved courses that dates back to 2004, but has not been updated in the past five years. Mr. Cullingford suggested that the board members research continuing education providers and provide feedback and recommendations for updating the website. The Board agreed to add this to the agenda and address it at future meetings.

## **OLD BUSINESS**

Carmen Parsons Sneed provided the Board with a back brief about the CIDQ annual meeting she had attended in November. Her overall conclusion was that the meeting was highly beneficial. She stated that the meeting included topics and speakers that were relevant to the Board's interests. Carmen recommended for the Board to continue to participate in this annual training opportunity.

Mr. Cullingford added that he will be attending an event in Washington, DC on February 11-14. The event is a jointly hosted event that includes CIDQ, NCEES, NCARB, and CLARB to provide orientation to newly assigned board executives.

Mike Daly gave a limited update to the work that he has been doing, with NCARB, to address the topic of interior architecture. He stated that the task force has been moving forward in making progress towards recommendations on this topic.

## **CORRESPONDENCE**

No correspondence

## **ADJOURNMENT**

There being no further business, motion (II) was made by Cheryl Duvall, seconded by Carmen Sneed, and unanimously carried by the Board to adjourn the meeting at 2:28 p.m.

Original Signed

Signed:

Robyn Dubick, Chair \_\_\_\_\_