

BOARD OF CERTIFIED INTERIOR DESIGNERS MINUTES

DATE: January 19, 2021

PLACE: January 19, 2021 - 1:30 p.m.
Virtual meeting information:
Video Conferencing – <https://meet.google.com/dfh-mfdy-bba>
Join by Phone – 1 617-675-4444 PIN: 383 397 670 2243#

PRESENT: Robyn Dubick, Chair, Interior Designer
Carmen Parsons Sneed, Interior Designer
Michael Daly, Architect
Suzanne Frasier, Interior Designer

ABSENT: Cheryl Duvall, Interior Designer

OTHERS PRESENT: Joseph Cullingford, Executive Director
Jessica Praley, Board Counsel
Carla Marie Zamon, Asst. Executive Director
Makayla Nelson, Board Administrator
Noraida Lozano, Administrative Assistant III

CALL TO ORDER

Robin Dubick called the meeting to order at 1:31 p.m.

APPROVAL OF MINUTES

Motion (I) was made by Suzanne Frasier, seconded by Carmen Parsons Sneed, and carried by the Board to approve the October 20, 2021 minutes.

REVIEW OF APPLICATIONS

Mr. Joseph Cullingford recommended that the review of the applications be taken off from the Agenda for the future since there is really nothing to review and in his opinion holding the applications just to review them will just cause unnecessary delays. But also mentioned that he will first verify it and send it to Ms. Jessica Praley to solidify it to which the Board agreed.

COMPLAINT COMMITTEE REPORT – None

EXECUTIVE DIRECTOR'S REPORT

Joseph Cullingford introduced the new member of the team, Makayla Nelson, as Board Administrator for the Land Surveyors and Landscape Architects Boards.

He also reported the updated number of certificates for 2020 and showed a pretty good increase with 347 as of this month. He said he's keeping an eye on this trend and is hopeful that the emergence of Morgan State's program will continue to grow the profession in Maryland, to which Ms. Dubick agreed. He also mentioned that working remotely seems the new normal until further notice.

Ms. Carmen Parsons Sneed asked if anyone has been in touched with the DC Board because she mentioned having a hard time contacting them by phone or by email. Mr. Cullingford said he has not and is willing to reach out if there's any specific contact she's referencing. But Ms. Carmen Parsons Sneed said she will try again.

BOARD COUNSEL REPORT - None

NEW BUSINESS

Mr. Michael Daly shared his updates on the Educational Committee and mentioned that they created a draft report in a joint committee with the CIDQ and NCARB that is moving forward. He is proud that they made great progress in regard to the coordination between these two professions.

Ms. Robyn Dubick also shared a little bit of what went on with the last CIDQ update and remote proctoring.

OLD BUSINESS - None

CORRESPONDENCE - None

ADJOURNMENT

The next Board Meeting is scheduled on April 20, 2021 at 1:30 pm.

There being no further business, Motion (II) was made by Carmen Parsons Sneed, seconded by Michael Daly, and unanimously carried by the Board to adjourn the meeting at 1:51 p.m.

Signed: _____
Robyn Dubick, Chair

Date: _____