

**STATE COMMISSION OF REAL ESTATE APPRAISERS, APPRAISAL
MANAGEMENT COMPANIES AND HOME INSPECTORS
BUSINESS MEETING MINUTES**

DATE: December 8, 2015

TIME: 10:50 a.m.

PLACE: 500 N. Calvert Street
2nd Floor Conference Room
Baltimore, Maryland 21202

PRESENT: Commissioner Steven O'Farrell, Chair
Commissioner JD Grewell, Vice Chair
Commissioner George Fair
Commissioner Maryann Rush
Commissioner Thomas McLister
Commissioner Derek Owings
Commissioner Denise Herndon

ABSENT: Commissioner John Jordan
Commissioner Christopher Pirtle
Commissioner David Brauning
Commissioner Christopher Daniell

OTHERS PRESENT: Patricia Schott, Executive Director
Sloane Fried Kinstler, Assistant Attorney General
Simone Chambers, Board Secretary

Call To Order

Chairman O'Farrell called the regular meeting of the Commission of Real Estate Appraisers, Appraisal Management Companies and Home Inspectors to order at 10:50 a.m.

Approval of Minutes

The minutes of the business meeting held on October 13, 2015 were approved without corrections. A Motion was made by Commissioner Grewell, seconded by Commissioner Fair and unanimously carried that the minutes of the business meeting be approved without corrections. A motion was made by Commissioner Grewell, seconded by Commissioner Owings and unanimously carried that the minutes of the executive session be approved without corrections.

Real Estate Appraiser Complaint Committee Report

Commissioner Rush reported to the Commission that the Appraiser Complaint Committee met prior to the public meeting and reviewed many items of business, which had been placed before the Committee. The disposition of which was as follows:

- Complaints - 25 cases were reviewed;
- 1 case was referred to investigation;
- 4 cases were referred to technical review;
- 5 cases were dismissed;
- 1 case was referred for an informal hearing; and
- 14 cases were tabled.

The Appraiser Complaint Committee met prior to the public meeting in Executive Session, pursuant to Md. State Gov't Code Ann., § 10-508(a)(7), to receive the advice of counsel regarding the above-mentioned matters. A Motion was made by Commissioner Fair, seconded by Commissioner Owings that the Commission accept the report and recommendations of the Appraiser Complaint Committee. This motion passed by a unanimous decision.

Appraiser Education/Application Committee Report

Commissioner Rush reported that the Appraiser Education Committee met on this date and reviewed 5 courses and 5 were approved. A Motion was made by Commissioner Fair, seconded by Commissioner Owings and unanimously carried that the Commission accept the recommendations of the Real Estate Appraiser Education Committee.

Home Inspector Complaint Committee Report

Commissioner Grewell reported that the Home Inspector Complaint Committee met prior to the public meeting and reviewed 8 items of business, which had been placed before the Committee. The disposition of which was as follows:

- Complaints - 4 cases awaiting responses;
- 3 cases were dismissed; and
- 1 case was referred for an informal hearing

A Motion was made by Commissioner Fair, seconded by Commissioner Rush and unanimously carried that the Commission accept the recommendations of the Home Inspector Complaint Committee.

Old Business

Updating Maryland Standards of Practice for Home Inspectors

Commissioner Grewell inquired as to the status of regulatory action for the MD

Standards of Practice for home inspectors. Commissioner Grewell recommended that updates to the Minimum Standards of Practice for home inspectors be adopted. Executive Director Schott advised the Commission that she will prepare a regulatory concept sheet and submit it to the Office of the Secretary of the Department of Labor, Licensing and Regulation (“DLLR”) for its consideration. If approval from DLLR is granted, the Commission may proceed in the regulatory promulgation process.

New Business

Commissioner Rush inquired as to whether real estate appraisers could place their license on an inactive status. Executive Director Schott explained that there is no inactive status available to appraisers and a statutory provision would be needed to establish an inactive status.

Final Action under COMAR 09.39.01.01 Appraisal Management Company Fees

Executive Director Schott advised that Proposed Action to amend Regulation .01 under on COMAR 09.39.01 Fees was published in the October 16, 2015 publication of the Maryland Register. She advised that no comments were received and recommended that the Commission take final action for adoption of the regulation.

A Motion was made by Commissioner Grewell, seconded by Commissioner Owings and unanimously carried that the Commission take final action to adopt an amendment to reduce Appraisal Management Fees under COMAR 09.39.01.01 Fees.

Notice of Public Meetings

Executive Director Schott informed the Commission that State agencies can now satisfy reasonable advance notice of public meetings by posting the notices on their websites rather than publishing the notice in the Maryland Register. Executive Director Schott advised the Commission she had made arrangements to have all future meeting notices published in the Maryland Register through the Commission’s August 2016 meeting. Executive Director Schott recommended that after its August 2016 meeting, the Commission post all public meeting notices on its website.

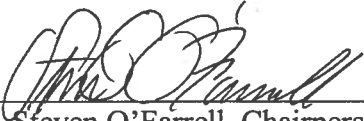
A Motion was made by Commissioner Fair, seconded by Commissioner Owings and unanimously carried that the Commission may publish all public meeting notices onto its website after its August 2016 meeting.

Adjournment

There being no further business to discuss, a Motion was made by Commissioner Grewell, seconded by Commissioner Fair and unanimously carried that the meeting adjourn. The meeting adjourned at 11:10 a.m.

Approved without corrections

____ Approved with corrections



Steven O'Farrell, Chairperson

4-12-16

Date