



MARYLAND BOARD OF ARCHITECTS

June 28, 2017

PLACE:

500 N. Calvert Street

3rd Floor Conference Room

Baltimore, MD 21202

PRESENT:

Diane Cho, Chair

Gary Ey

Paul Edmeades

Magda Westerhout

Cynthia Shonaiya

Kevin Sneed

Stephanie Hopkins

OTHERS PRESENT:

Steve Long, Executive Director

James Baseman, Assistant Executive Director

Iris Beasley, Board Administrator

Milena Trust, Board Counsel

Shontae Moore, Administrative Specialist III

John Corkill

CALL TO ORDER

Diane Cho, Chair, called the meeting to order at 10:04 a.m.



APPROVAL OF THE MINUTES

Motion (I) was made by Paul Edmeades, seconded by Gary Ey and unanimously carried to approve the April 26, 2017 meeting minutes with no corrections.

COMPLAINT COMMITTEE REPORT

Cynthia Shonaiya provided the status of the following complaints:

16-AR-13	OAH Decision	17-AR-08	Closed
16-AR-14	Closed	17-AR-12	Monitoring
16-AR-16	Investigating	17-AR-14	Investigation
17-AR-02	OAH	17-AR-15	Consent Order
17-AR-03	Closed	17-AR-16	Consent Order
17-AR-06	Investigating	17-AR-17	Investigating
17-AR-07	Closed	17-AR-18	Offer Consent Order

Motion (II) was made by Stephanie Hopkins, seconded by Kevin Sneed and unanimously carried to accept the Complaint Committee report.


EXECUTIVE SESSION

Motion (III) was made by Magda Westerhout, seconded by Paul Edmeades and unanimously carried by the Board to go into Executive Session at 10:07 a.m., 3rd Floor Conference room, 500 N. Calvert Street, Baltimore, MD 21220. This session is permitted to be closed pursuant to State Government Article, Title §10-508(a)(7). Upon completion of the session, the Board reconvened its public meeting at 10:28 a.m.

APPLICATION FOR ARCHITECT REGISTRATION EXAMINATION

The Board approved the following applications for the Architect Registration Examination:

Michael Sisson	Kaitlyn Kehoe
Alec Dumond	Maureen McKeron
Andrew Bennett	Kyle Johnson
Michael Egnor	Begona Blasco
Kellen McGinley	Karen Martin
Troy Gray	Meri Gregg
Jennifer Byle	Nathan Turner
Daeman Lee	Tiffany McAllister
Joseph Kott	Virginia Leonard
Walter Riggan	Jamie Rasmussen



A motion (IV) was made by Paul Edmeades, seconded by Gary Ey and unanimously carried to approve twenty ARE candidates.

OLD BUSINESS

The Board discussed and made revisions to the Education Matrix, Milena Trust will complete the revisions for discussion at the next Board meeting.

Magda Westerhout reported that the Education Committee will deny the CPC Application for Course Approval submitted by Building Envelope Science Institute, Inc. The committee needs more information regarding testing and course material. She will draft a response to the applicant.

Gary Ey will provide an update on the “Freedom by Design” project at the next meeting.

Paul Edmeades noted that the issues with the American Board of Architecture remain open. Milena Trust will get an update from Mike Armstrong of NCARB.

Paul Edmeades requested that the MRA with New Zealand be put on the agenda for next month.

NEW BUSINESS

Paul Edmeades briefed the Board about NCARB’s Annual Meeting in Boston. He reported that the AIA’s position titles for interns were discussed and all eight jurisdictions determined that the AIA titles are in violation of their laws and regulations. Steve Long will post a notice on the Board’s website regarding AIA titles and the Board’s laws and regulations.

Paul Edmeades was elected as the Regional Director and will sit on the NCARB Board of Directors. He also noted that NCARB fees for member Boards were reduced for FY 2019. The next NCARB Symposium will be held in Philadelphia in October of 2018.

CORRESPONDENCE

There was no correspondence for the Board to discuss.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Steve Long thanked Diane Cho for her many years of dedication and service and wished her well with her retirement from the Board.



BOARD COUNSEL'S REPORT

Milena Trust reported that the PE and LS Boards have approved changes to the digital signatures regulations to delete third party verification and references to any particular technology. A motion (V) was made by Paul Edmeades, seconded by Magda Westerhout and unanimously carried by the Board to approve the revisions.

ADJOURNMENT

There being no further business, motion (VI) was made by Magda Westerhout, seconded by Gary Ey, and unanimously carried to adjourn the meeting at 11:32 a.m.

Paul Edmeades, Chairman

Date _____