
MARYLAND BOARD OF ARCHITECTS

MINUTES

April 17, 2019

PLACE:

500 N. Calvert Street
3rd Floor Financial Reg. Conference Room
Baltimore, MD 21202

PRESENT:

Paul Edmeades, Chair
Gary Ey
Kevin Sneed
Douglas Polt
Stephanie Hopkins
Magda Westerhout

OTHERS PRESENT:

Joseph Cullingford, Executive Director
Iris Beasley, Board Administrator
Milena Trust, Board Counsel
Frazier West, Professional Licensing Investigator

CALL TO ORDER

Paul Edmeades called the meeting to order at 10:10 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Magda Westerhout , seconded by Gary Ey and unanimously carried to accept the February 27, 2019 meeting minutes with minor changes.

COMPLAINT COMMITTEE REPORT

16-AR-16 Recommend Close
17-AR-06 Pre-charge review
18-AR-03 Recommend Close
18-AR-23 Pre-Charge
02-AR-19 Pre-charge
04-AR-19 No-Change
06-AR-19 No -Change
07-AR-19 No-Change
08-AR-19 Investigating
09-AR-19 30-day letter sent

Motion (II) was made by Stephanie Hopkins, seconded by Magda Westerhout and unanimously carried to accept the complaint committee report.

APPLICATIONS FOR ARCHITECT REGISTRATION EXAMINATION

The Board unanimously approved six ARE candidates with one denial.

Motion (III) was made by Kevin Sneed, seconded by Gary Ey and unanimously carried to accept the six ARE candidates with one denial.

OLD BUSINESS

The Board Executive Director Joseph Cullingford will begin interaction with code informant officials in inform them about architectural unlicensed practice. Frazier West attended overlapping practices training

NEW BUSINESS

All of the Board will receive funding for the upcoming National Council of Architectural Registration Boards (NCARB) meeting

CORRESPONDENCE

The Board received correspondence from a licensee stating that the Montgomery County Permitting was requiring architects to certify plans outside of their competency. The correspondence that the Board received will be reviewed by the Joint Chairs.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Joseph Cullingford informed the Board that by May 2019 human resources should approve the new Assistant Executive Director. He is also working on the on a new ARE application that will update the Board's and NCARB's changes.

Mr. Cullingford presented a CPC provider application to the Board. The application was from the State Code Enforcement Officer who was hosting code training that was to be taught by FEMA. The Board denied the application. The Board stated that a new CPC provider form would need to be completed by the instructor or presenting agency and not the state sponsoring the course.

BOARD COUNSEL'S REPORT

Ms. Trust informed the Board that House Bill 22 has passed allowing candidates that have a felony over 7 years old will not be denied a license and as of July 1, 2019 The Department of Labor Licensing and Regulations name will change to Department of Labor

ADJOURNMENT

There being no further business, motion (IV) was made by Gary Ey, seconded by Stephanie Hopkins and unanimously carried to adjourn the meeting at 10:55 a.m.

Paul Edmeades, Chair_

Date: _____