

MINUTES
MARYLAND BOARD OF ARCHITECTS

DATE August 26, 2020

PLACE: Virtual
Video Conference – <https://meet.google.com/udx-yphg-hau>
Phone: +1 413-729-2165 PIN: 771 950 284#

PRESENT: Paul Edmeades, Chair
Cynthia Shonaiya, Vice Chair
Kevin Sneed, Architect
Stephanie Hopkins, Consumer Board Member
Gary Ey, Consumer Board Member
Douglas Polt, Architect
Mark Flemming, Architect

ABSENT Jessica Praley, Board Counsel

OTHERS PRESENT: Joseph H. Cullingford, Executive Director
Frazier West, Investigator
Milena Trust, AAG, Board Counsel
Carla M. Zamon, Acting Assistant Executive Director
Dan Fulford, Public Member
John Corkill, Architect
Noraida Lozano, Board Administrator

CALL TO ORDER:

Chairman Paul Edmeades called the meeting to order at 11:07 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Gary Ey, seconded by Kevin Sneed and unanimously carried to approve the June 24, 2020 meeting minutes, without changes.

COMPLAINT COMMITTEE REPORT

Gary Ey reported the current status of opened complaints as follows:

18-AR-23	Awaiting settlement agreement
02-AR-19	No appeal filed, notification being sent
10-AR-19	Letter of response requested
01-AR-21	Investigating
02-AR-21	Investigating
03-AR-21	Letter of response being sent

Motion (II) was made by Kevin Sneed, seconded by Paul Edmeades and unanimously carried to accept the complaint committee report.

CONTINUING EDUCATION COMMITTEE REPORT

The board conducted a review of proposed changes to the CPC regulations. The Board recommended minor revisions to the draft that was presented to them:

- .01 Strike out Maryland citizens and uncapitalize the word Public
- .02 B. 3) Milena Trust mentioned to use either “and” or “or” but not and/or between NCARB and AIA
- .03 Requirements section C revised and section D to be redrafted, overseen by Milena Trust
- .04 A. 3) “or future” revised and C added “a” an “as defined by NCARB removed
- .05 B. “design professionals” in place of architects and section D3-5 were updated
- .05 [C] D. (04) Milena Trust suggested to use “current license” instead of “active license” and Paul Edmeades agreed.
- .05 G. was added with the addition of “for health safety and welfare”
- .06 C. was removed
- .07 1) and 2) to be reviewed by Milena Trust

Actions planned for Milena trust to review and Joseph Cullingford to prepare concept sheet. Mr. Edmeades thanked everyone for preparing these updates.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

The Board approved 19 applications for A.R.E.:

Caro, Nicholas	Lee, Jin Kyu
Carr, Owen	Lubis, Elvin
Cartwright, Jonathan	Marmelic, Marina
Claure, Sergio	Oztan, Sam
Duke, Kevin	Pereira, Cory
Gasper, Zachary	Preston, Matthew
Gauthier, Peter	Rose, Adam
Giron, Leslie	Vanderhoof, Sarah
Gordon, Callum	Watts, Andrew
Hadzhiganeva, Teodora	

One application for A.R.E. was denied because the degree needs to be evaluated.

APPLICATIONS FOR RECIPROCITY

The Board approved 7 applications for reciprocity:

Biswas, Mohammed	Marcey, Edward
Enz, Michael	Mayfield, Leesa
Guo, Yingping	Todoroff, Keith
Gupta, Reema	

One application for reciprocity was denied because the applicant did not hold a current license in another jurisdiction.

Motion (III) was made by Stephanie Hopkins, seconded by Cynthia Shonaiya and unanimously carried to approve 19 A.R.E. applications, 7 reciprocity application and deny one each, respectively.

Cynthia Shonaiya asked if the Board can batch NAAB degreed applicants. The Board then held a discussion about more efficient approval of NAAB applicants. A suggestion was made to administratively approve applicants who hold a qualifying NAAB Degree. The Board agreed that it would be more efficient to approve these candidates administratively, since they do not require any additional experience to be evaluated.

Motion (IV) was made by Cynthia Shonaiya, seconded by Stephanie Hopkins and unanimously carried to approve that applicants with NAAB accredited degrees be administratively approved.

OLD BUSINESS

Cynthia Shonaiya asked if there was a tally of votes for Secretary of the NCARB Annual Meeting and Kevin Sneed stated he will work on providing them at the next Board meeting.

NEW BUSINESS

Paul Edmeades reminded the Board that NCARB has a webinar on remote proctoring of the A.R.E. which is scheduled to be implemented in 2020. He also said that we could attend an online meeting at 2pm. Cynthia Shonaiya said she is serving on the examination committee and can answer any questions about remote proctoring.

CORRESPONDENCE

None

EXECUTIVE DIRECTOR'S REPORT

Joseph Cullingford welcomed Mark Flemming to the Board and said he has an extensive background in government that would be a good addition to the Board. Mr. Cullingford thanked Board staff for outstanding work, especially Noraida Lozano for fielding an unusually large number of applications. Cynthia Shonaiya asked if applications come in by mail or electronically and the answer is both.

Mr. Cullingford reported that Victoria Wilkins is leaving on September 8, 2020 and a new Commissioner is beginning on September 9, 2020. Cynthia Shonaiya suggested that Magda Westerhout's service with the board be recognized with a luncheon and after some discussion, it was decided to invite her to the September Board meeting and treat her to a luncheon at a later date.

BOARD COUNSEL REPORT

Milena Trust advised the board that Jessica Praley will be out for an extended period of time and Ms. Trust will be counsel to the board in the interim. The firm permit proposal was sent to the secretary's office and Milena will be monitoring its progress.

