

MINUTES
MARYLAND BOARD OF ARCHITECTS

DATE December 16, 2020

PLACE: Virtual
Video Conference – meet.google.com/eqv-jtrv-fpu
Phone: (US) +1 617-675-4444 PIN: 646 365 199 1825#

PRESENT: Paul Edmeades, Chairman
Cynthia Shonaiya, Vice Chairwoman
Stephanie Hopkins, Consumer Board Member
Gary Ey, Consumer Board Member
Douglas Polt, Architect
Mark Flemming, Architect

ABSENT: Kevin Sneed, Architect
Jessica Praley, Board Counsel

OTHERS PRESENT: Joseph H. Cullingford, Executive Director
Kenneth Sigman, Board Counsel
Frazier West, Investigator
John Corkill, Architect
Noraida Lozano, Board Administrator
Douglas Norway, ARE Applicant
Julio Cruz, ARE Applicant

CALL TO ORDER:

Chairman Paul Edmeades called the meeting to order at 11:02 a.m.

APPROVAL OF THE MINUTES

Motion (I) was made by Gary Ey, seconded by Stephanie Hopkins and unanimously carried to approve the October 28, 2020 meeting minutes, with changes.

COMPLAINT COMMITTEE REPORT

Gary Ey reported the current status of complaints as follows:

18-AR-23	Closed
02-AR-19	No change (Waiting for payment)
02-AR-21	No change (Investigating)
03-AR-21	Investigating was opened 12/11/20
04-AR-21	Opened 08/26/20 (Investigating)
05-AR-21	Opened 12/15/20 (Offering a settlement agreement)

Motion (II) was made by Stephanie Hopkins, seconded by Douglas Polt and unanimously carried to accept the complaint committee report.

CONTINUING EDUCATION COMMITTEE REPORT

Mr. Edmeades reported that after meeting with the sub-committee and talking to Ms. Jessica Praley, a draft of the full Regulations with the suggestions of the sub-committee is already in the process of being prepared for presentation during the next Board Meeting.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Administratively Approved: 8

Bauer, Gene
Czeszewski, Mona
Deveau, Courtney
Duan, Amy
Knopsnider, Ethan
Littleton, Anna
Tinashe Kasiyamhuru
Williams, Rachel

Approved by the Board: 3

Gioconda, Karen
Nagy, Jacklyn
Norway, Douglas

Denied: 5

APPLICATIONS FOR RECIPROCITY

The **Board approved five** applications for reciprocity and **1 was denied:**

Branch, Nicolas
Corcoran, Nicholas
Lawson, Fred
Osullivan, Paul
Holsbeke, Kim Van (if 3 Reference Letters are submitted)

One of the qualified ARE applicants submitted a Letter of Recommendation dated 1995 which was noticed by Ms. Shonaiya and brought up to the Board for discussion. Ms. Hopkins shared her opinion that the letter of recommendation must be current. Mr. Cullingford suggested to the Board to have a timeframe as a set policy going forward and the Board agreed that the Letters of Recommendations should be dated within 5 years, but did not establish a firm policy at this time.

While reviewing the Reciprocal Application Ms. Shonaiya and Mr. Edmeades discussed what the requirements to qualify for reciprocity and how to verify it. Mr. Cullingford suggested that the Board work together to review some of the other states' laws and come up with a Matrix to be more efficient in reviewing reciprocity which the Board agreed.

Motion III made by Mr. Douglas Polt and seconded by Mr. Gary Ey and the motion was carried unanimously for the approval of **11** A.R.E. applications, denial of **5** A.R.E. applications, and approval of **5** reciprocal applications, and denial of **1** application.

OLD BUSINESS

Ms. Shonaiya confirmed that the remote proctoring for ARE has started today (12/16/2020).

NEW BUSINESS

NONE

CORRESPONDENCE

Mr. Cullingford believes that for Exam Review and Challenge is NCARB’s job to do the majority of the coordination. He stated that he is working on the process for making this happen. He also made sure that the Board is aware that many ARE candidates are opposed to NCARB's scratch paper policy changes. Mr. Gary Ey mentioned that it already settled down because NCARB already did something to address it.

EXECUTIVE DIRECTOR’S REPORT

Since Mr. Cullingford’s computer system is down; he mentioned presenting his report to the next Board meeting. He said that the Board is still financially strong and there's no major impacts to report at this time. He also highlighted that he had a meeting with regards to the future electronic licensing system which started with the Pilot Board and in the next 6 months he’s looking forward to starting it with the other Boards.

BOARD COUNSEL’S REPORT - None

CLOSED SESSION - None

ADJOURNMENT

The next meeting is scheduled for January 27, 2021.

There being no further business, Motion (IV) was made by Ms. Hopkins, seconded by Douglas Polt and unanimously carried to adjourn the meeting at 12:23 p.m.

_____ With Corrections

_____ Without Corrections

Paul Edmeades, Chair

Date: