**ELEVATOR SAFETY REVIEW BOARD**

**MEETING AGENDA (Virtual)**

**1100 N. Eutaw Street, Baltimore MD 21201**

**Conference Room**

**Friday December 15, 2023⋅10:00am – 12:00pm**

*To access the meeting using video conferencing go to*[*meet.google.com/vbg-mvtj-mtv*](https://www.google.com/url?q=https://meet.google.com/vbg-mvtj-mtv?hs%3D122%26authuser%3D0&sa=D&source=calendar&ust=1682854375321644&usg=AOvVaw3o-Q-h90V8aHsXWD85jaQV) *To access the meeting by dialing in from a phone: (*

1. **CALL TO ORDER OF BUSINESS**

Roll Call

Respondents:

Absent:

Department of Labor staff:

* 1. Call to Order and Adopt Agenda Ed Hord, Chairperson
  2. Board of Directors Roll Call to Establish Quorum John Bull, Executive Director
  3. October 27, 2023, Open Session Meeting Minutes Approval Ed Hord, Chairperson

1. **COMMITTEE REPORTS & UPDATES**
   1. Complaint Committee Report John Bull, Executive Director
   2. Application Review Committee John Bull, Executive Director
   3. PSI Examination Results John Bull, Executive Director
2. **BOARD CORRESPONDENCE**
   1. The Board will respond to all emails, phone messages and letters directed to the Board , if necessary

1. **BOARD REPORTS**
   1. Executive Director John Bull, Executive Director
   2. Chairman’s Report Ed Hord, Chairman
2. **OLD BUSINESS**

Elevator Safety Review Board member Jason Danker request updates on the draft of the Elevator

Safety Review Board digital resource pamphlet.

1. **NEW BUSINESS**

Elevator Safety Review Board member, Tom Lindsay, requests detailed disclosure of the Elevator Safety Review Board financial records. Mr. Lindsay suggested the review of financial records be made available at every board meeting as a matter of policy.

Elevator Safety review Board Chairman Hord request the Board consider reasonable overall fee increases. Chairman Hord ask board members institute an automatic annual increase to track with the CPI (Consumer Price Index).

1. **CLOSED SESSION: (if necessary)**
   1. Board may enter into a Closed Session to review applications or license reinstatement requests, discuss the eligibility and qualification of such individuals pursuant to §§ 12-827, 12-833.1, or 12-837 of the Public Safety Article, Annotated Code of Maryland in compliance with § 3-305(b)(2); obtain the advice of Counsel regarding the Board's authority pertaining to such applications, in compliance with § 3-305(b)(7); to consult with staff regarding pending or potential litigation, in compliance with § 3-305(b)(8); or to consider license examination content, in compliance with § 3-305(b)(11)  of the General Provisions Article, Annotated Code of Maryland.
2. **ADJOURNMENT**

The next scheduled meeting of the Elevator Safety Review Board will be held on Friday, February 23, 2024.