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# STATE BOARD OF HEATING, VENTILATION, AIR-CONDITIONING, AND REFRIGERATION CONTRACTORS MEETING AGENDA

December 10, 2025

10:30 AM

**Meeting will be virtual**

<https://meet.google.com/xux-tjpb-tkt?hs=224>

Join by Phone: 1-470-285-0286 Pin: 653 561 432#

**Please note: All Meetings of the State Board of HVACR will be recorded. The recordings are for internal records only and will not be made available to the public.**

## A. ORDER OF BUSINESS

- |  |                                     |
|--|-------------------------------------|
| a. Executive Directors Roll Call to Establish Quorum | Chuck Marquette, Executive Director |
| b. Call to Order and Adopt Agenda                    | Winfield "Rocky" Jones, Chairperson |
| c. 11/12/2025 Open Session Meeting Minutes Approval  | Winfield "Rocky" Jones, Chairperson |

## B. COMMITTEE REPORTS & UPDATES

- |                                 |                                    |
|---------------------------------|------------------------------------|
| a. Complaint Committee          | David Politzer, Board Member       |
| b. Application Review Committee | Dwight Needham, Board Member       |
| c. PSI Examination Results      | Will Gross, Administrative Officer |

## C. BOARD CORRESPONDENCE

- a. Discuss questions regarding HB1162

## D. OLD BUSINESS

- a. COMAR 09.15.02.04 – License restoration
- b. COMAR 09.15.05.01 – Code update
- c. The Board will discuss any Old Business, if necessary.

## E. NEW BUSINESS

- a. Discuss grace period for Journeyman waiver applicants with Certificates of Completion more than 2 years old.
- b. Review of public comments received regarding COMAR 09.15.02.11- Compliance with HB1162
- c. The Board will discuss any New Business, if necessary.

F. BOARD REPORTS

- a. Executive Director
- b. Counsel Report
- c. Chairman's Report

Chuck Marquette, Executive Director  
Sloane Kinstler, AAG.  
Winfield "Rocky" Jones, Chairman

G. CLOSED SESSION:

a. Board may enter into a Closed Session to review applications or license reinstatement requests, discuss the eligibility and qualification of such individuals pursuant to §§ 9A-302, 9A-309, or 9A310 of the Business Regulations Article, Annotated Code of Maryland in compliance with § 3-305(b)(2) of the General Provisions Article, Annotated Code of Maryland; receive advice of Counsel regarding the Commission's authority pertaining to such applications, in compliance with § 3-305(b)(7); or consider license examination content, in compliance with § 3-305(b)(11) of the General Provisions Article, Annotated Code of Maryland.

H. ADJOURNMENT

**NEXT MEETING:** The next scheduled meeting of the State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors, will be held on Wednesday, January 14, 2026.