
Maryland Board of Architects
Business Meeting Minutes

DATE: October 22, 2025

TIME: 11:00 AM

LOCATION: 100 S. Charles Street
3rd Floor Conference Room
Tower 1, Baltimore, MD 21201

Video Teleconferencing via: <https://meet.google.com/tbt-uxif-gth>
Phone Number: (US) +1 567-250-3071 PIN: 211 193 419#

MEMBERS PRESENT: Cynthia Shonaiya, Chair, RA
Paul Edmeades, RA
Douglas Polt, RA
Kevin Sneed, RA
Casey Dawkins, PhD
Gretel Lott, CID
Kuo Pao Lian, RA

STAFF PRESENT: Zevi Thomas, Executive Director
Raquel Meyers, Assistant Executive Director
Matthew Venuti, Board Counsel
Noraida Lozano, Board Administrator

OTHERS PRESENT: Aajah Harris, Policy Director, O & P
Sherry Nickerson, representative, AIA Maryland

Call to Order

Ms. Cynthia Shonaiya, Chair, called the Business Meeting of the Maryland Board of Architects to order at 11:01 a.m. via [Google Meet at https://meet.google.com/tbt-uxif-gth](https://meet.google.com/tbt-uxif-gth), Phone Number: (US) +1 567-250-3071, PIN: 211 193 419#.

Approval of Minutes

The members reviewed the minutes of the Business Meeting held on September 24, 2025. Motion (I) was made by Mr. Edmeades, seconded by Mr. Polt, and unanimously carried by the Board to approve the minutes with corrections.

Complaint Committee Report

Mr. Dawkins presented the following report on behalf of the Complaint Committee:

03-AR-25 - Referred to the Board for review to be discussed in the Executive Session.

11-AR-25 - Charges issued and submitted to OAH (Office of the Administrative Hearings).

12-AR-25 - Waiting for additional information from the complainant.

13-AR-25 - Pre-charge

Motion (II) was made by Ms. Lott, seconded by Mr. Sneed, and carried by the Board to accept the Complaint Committee Report.

Review of Applications

Applications for the Architectural Registration Exam (ARE)

Mr. Edmeades presented the report for the Architectural Registration Exam (ARE) and reciprocity applications.

There were **seven (7)** ARE applications administratively approved:

AMBAWANE, Prathamesh

MORRISS, Jennifer Lynne

ASH, Dakota Storm

PEREZ, Brandon

ASTHEIMER, Brendan

SCANLON, Katie

AYUK, Aida

There were **three (3)** ARE applications approved by the Board:

CASTRO, Grace-Lynn

JAYAKUMAR, Chandan

SANDEROFF, Griffin

Applications for Reciprocity - None

Motion (III) was made by Mr. Sneed, seconded by Mr. Polt, and unanimously carried by the Board to approve **ten (10)** A.R.E. applications. No reciprocity application was submitted.

Old Business

Committee Reports

Pathways to Licensure Forum

Mr. Sneed reported that the Pathways to Licensure Forum, held on October 21, 2025, at Montgomery College, was a notable success. This forum had the largest attendance, with more than 45 attendees. Ms. Shonaiya and Mr. Edmeades agreed. The audience were very engaged, and the presentation seemed very encouraging to those candidates who aspire to become architects. It was noted that representatives from AIA Maryland, AIA Potomac Valley, and the State Board for Certified Interior Designers also attended this event.

Ms. Shonaiya recommended that the Board create other outreach opportunities in the future. The Board could also generalize a forum for those who were not associated with colleges but were on another pathway to licensure. Mr. Edmeades suggested that a generalized PowerPoint presentation could be useful to the candidates who could access it by uploading it to the Maryland Board of Architects website. This presentation can be promoted through social media and other platforms once uploaded to the website. Mr. Thomas agreed.

New Business

Mr. Thomas referred to the Board a candidate who requested an ARE Exam Review and Challenge option offered by NCARB to those who did not pass a division of their NCARB exams. He explained that this needs an assigned or volunteer representative from the Maryland Board who will serve as a witness to this process alongside an NCARB representative. Mr. Edmeades shared an overview of the process based on his experience with a previous review request.

Mr. Lian agreed to assist with this process. Mr. Thomas will coordinate with the NCARB representative and will follow up with Mr. Lian on the updates.

Correspondence - None

Executive Director's Report

Mr. Thomas updated the Board on the NCARB Region 2: Student/Educator/Practitioner (SEP) Symposium held on Thursday, September 25th & Friday, September 26th at the Temple University Tyler School of Art + Architecture in Philadelphia, PA. He mentioned that the event was very successful and insightful. One of the major topics discussed was AI (Artificial Intelligence) and its implications the design professionals, and it's significance for the curriculum of architecture programs. Eight (8) schools joined the event. The next symposium will be held in New Jersey.

Board Counsel's Report

Mr. Venuti presented the revised Maryland Board of Architects regulations. The Legislative Task Force decided to schedule another committee meeting to provide clarity on the Maryland educational requirements for ARE. The Board tabled further discussion on the legislative report until the December 2025 meeting.

Executive Session

Motion (IV) was made by Mr. Edmeades, seconded by Ms. Lott, and unanimously carried by the Board to enter the Executive Session at 11:33 a.m., virtually via meet.google.com/dfk-eyxu-bzo or by Phone (US) +1 856-352-5566 PIN: 595 628 871#. This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b)(7) to discuss a complaint related to case **03-AR-25**.

Motion (V) was made by Mr. Edmeades, seconded by Ms. Lott, and unanimously carried by the Board to reconvene its public meeting and leave the Executive Session at 12:01 p.m. virtually via meet.google.com/dfk-eyxu-bzo or by Phone (US) +1 856-352-5566 PIN: 595 628 871#.

Adjournment

There being no further business to discuss, Motion (VI) was made by Mr. Dawkins, seconded by Mr. Polt, and unanimously carried by the Board to adjourn the meeting at 12:02 p.m.

The next Board Meeting will be on Wednesday, December 17, 2025, at 11:00 a.m.

_____ With Corrections X Without Corrections

(Signature on File)
Cynthia Shonaiya, Chair

12/17/2025
Date