

# NOW

# HIRING



## Cleaner/Labors – 6 needed - Job Order 1404469

### General Cleaning Responsibilities:

- At direction of the supervisor using brooms, mops, vacuum cleaners or cloths.
- Dust and mop hard flooring (applicable cleaners)
- Ensure that all carpets are properly vacuumed
- Clean all windows and glass throughout
- Empty trash bins and make sure that it's properly disposed of
- Dust furniture using cloths, dusters polish when required
- Clean and sanitize restrooms
- Clean and sanitize kitchens, breakrooms and lounge areas
- Replenish supplies when needed

### Post Construction Responsibilities:

- Detailed cleaning of everything
- Maintain a dust-free environment throughout entire building
- Move all miscellaneous trash and debris to dumpsters
- Maintain all hallways & corridors via sweeping and mopping
- Ensure all electrical and mechanical rooms are free and clear of construction dust with extra precautions (metal, jewelry, PPE)
- Carry out heavy cleaning task and special projects
- Comply with all safety policies and procedures relating to performance of task, use of products or supplies and incident reporting

### Skills and Competencies:

- Excellent verbal and written communication skills; detail-oriented pay close attention to cleaning and any special requests
- Friendly and Professional – able to deal with other sub-contractors while on site cleaning
- Team Player – ability to work within a team where members depend on each other to get work done; Self-starter – able to identify work that needs to be done and do it without being instructed to do so; Desire to learn, seek new challenges and take on additional responsibilities
- Reasoning ability, good common sense with ability to solve practical problems

**Requirements:** High school diploma or GED; Must have a Government issued photo ID; Must have legible Birth certificate and (signed) Social Security card; Names **MUST** match on all documents; Must be able to read, speak, understand English; Must be a US citizen; Must be able to pass Drug and Background checks. **MUST HAVE OWN TRANSPORTATION TO GET TO ABEERDEEN PROVING GROUNDS. \$22.51 HOUR.**

**In addition: 5 Cleaners Needed at Ft. Meade - \$15/hour.**

To apply: E-mail resume to: [rworen@oedworks.com](mailto:rworen@oedworks.com)

Now Hiring is a service of the Mayor's Office of Employment, the Baltimore Workforce Development Board and multiple workforce partners



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#### Eastside One-Stop Career Center

3001 E. Madison St.  
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410-396-9030

#### Northwest One-Stop Career Center

Mondawmin Mall  
2401 Liberty Heights Ave.  
Baltimore, MD 21215  
410-396-7873

#### Westside Youth Opportunity (YO Baltimore)

1510 W. Lafayette St.  
(Gillmor St. entrance)  
Baltimore, MD 21217  
410-545-6953

#### Eastside Youth Opportunity (YO Baltimore) HEBCAC

1212 N. Wolfe St.  
Baltimore, MD 21205  
410-732-2661

#### Workforce Reception Center (By referral only)

100 W. 23rd Street  
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#### Satellite Employment Centers

#### Bon Secours Community Works

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Baltimore, MD 21223  
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#### GEDCO

5513 York Rd. (rear entrance)  
Baltimore, MD 21212  
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#### My Brother's Keeper

4207 Frederick Avenue  
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410-644-3194

#### Employment Connection Center

1410 Bush Street  
Baltimore, MD 21230  
410-396-1052