

**CARROLL COUNTY BUSINESS & EMPLOYMENT RESOURCE CENTER
JOB ORDER FORM**

224 N. Center Street, Westminster, MD 21157

****Employers: BERC can only provide services for positions that are regular W-2 positions**

Hiring – Administrative Assistant position, Full-time



1st Dedicated Community Management Company Baltimore

Residential Realty Group, Inc. located in Owings Mills close to Stevenson University.

Full time – 40 hours per week, good customer service skills, assist with phone calls, letters, computer skills, speaking with a variety of vendors.

Room to grow in the company

Send resume to info@residential-realty.com Attn: Joan Magill or call 410.654.4444

Office Use Only

Posting Date 02/23/22 Follow-Up Date _____ Pull Date _____ Entered in MWE _____ Staff _____