



Benchmarks of Success for Maryland's Workforce System
Data and Dashboard Committee
10:00 – 12:00 PM, July 16, 2019
Conference Call

Attendees: Douglas Weimer, Milena Kornyl, Ellen Beattie, Lynda Weber, Patricia Morfe, Randy Diehl, Shomare Braxton, and Natalie Clements

Handouts: Agenda

Minutes

I. News and Notes

- Douglas Weimer introduced himself as the new Chair of the Data and Dashboard Committee at the last WIOA Alignment Group meeting.
 - Data and Dashboard Committee leadership presented the final Program Year 2017 benchmark numbers to the WIOA Alignment Group and explained any deviations from the preliminary numbers. The leadership also walked the group through the committee's long term recommendations
 - The WIOA Alignment Group asked the Governor's Workforce Development Board to define "businesses formally engaged".
 - Benchmark 3.2 will be changed to "Increase the annual % of Maryland's workforce system customers who complete essential workplace skills from X% to Y% by date."
 - The WIOA Alignment Group decides to keep the definition of "industry-recognized credential" as broad as the data systems will allow.
 - The WIOA Alignment Group decided to keep use of the term "financial literacy" because that is how it is cited in the WIOA regulations.
 - The Communications Committee is creating publications and doing presentations around the state. They are actively pursuing information to highlight in the *Benchmarks of Success* newsletter.
- Anne Arundel chose a new One-Stop Operator, who will define performance measures and work with the county's Alignment Committee to create an internal system to capture and implement the *Benchmarks of Success*. Milena Kornyl will keep the Data and Dashboard Committee updated on their progress and share their best practices, learnings, challenges, and anything that the state can help with.
- Baltimore City included the *Benchmarks of Success* in their Local Plan and often discuss the framework at their quarterly partner meetings. They are restructuring some activities to better capture the benchmarks.
- The Data and Dashboard Committee is open to presenting or information sharing to partners about the work that they are doing. Local partners that have received

presentations from the Communications Committee are asked to share feedback with the Data and Dashboard Committee on whether there is a want or a need to get a more data-specific presentation.

II. Assistant Attorney General Ask

- The Assistant Attorneys General are working on data-sharing agreements and need to see a list of the items that need to be shared for the *Benchmarks of Success* in the aggregate (not participant-level data).
- The lead state representative for each partner is asked to draft a list of the data fields that go into reporting the *Benchmarks of Success* and the data systems that the fields came from. Representatives should use their best judgement on which items need a definition or not (i.e. to help the Assistant Attorneys General determine if there are legal issues or not in sharing), paying particularly close attention to items that require Unemployment Insurance wage information.
- Partners are asked to send their lists to Douglas Weimer, Milena Kornyl, and Natalie Clements by **close of business, Thursday July 25th**, so the committee leadership can consolidate the information in time for the next WIOA Alignment Group meeting.
- The lists should be brief, with just the data fields, systems, and definitions, if needed. The committee expects that the Assistant Attorneys General will return with more focused questions after review.
- The Data and Dashboard Committee leadership will present the list at the next WIOA Alignment Group meeting with the recommendation that the workforce system move forward with participant-level data sharing capabilities in order to provide better data and reporting.

III. Next Steps and Action Items

- Committee members are asked to send their lists of data fields used in benchmarks reporting to Douglas Weimer, Milena Kornyl, and Natalie Clements by **close of business, Thursday July 25th**, so the committee leadership can consolidate the information in time for the next WIOA Alignment Group meeting.
- The Data and Dashboard Committee leadership will present the list at the next WIOA Alignment Group meeting with the recommendation that the workforce system move forward with participant-level data sharing capabilities in order to provide better data and reporting.