### .09.03.12.09 APPENDIX OAH-3 (Page 1 of 2)

Office of Administrative Hearings

11101 Gilroy Road

Hunt Valley, Maryland 21031

Phone: (410) 229-4246 Fax: 229-4266

MD RELAY: 711 Toll Free: (800)388-8805

# **Foreclosure Mediation Checklist - Prefile Mediation**

**OAH Case Number : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mediation Date/Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Loan No. (if available): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Secured Party: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Borrower: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Servicer: \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Additional parties present: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PART I - PRELIMINARY MATTERS**

**⁬ Housing Counseling**

**⁬** Certification of housing counseling services received.

**⁬** No certification of housing counseling services received. Check below, as applicable.

**⁬** Secured party accepted certification executed by borrower(s). See attached form.

**⁬** Secured party waived housing counseling certification. See attached form.

**⁬ Borrower represented by attorney at mediation:**

**⁬** Yes

**⁬** No

**PART II - OPTIONS FOR RESOLUTION**

## **⁬ Retention**

**⁬** Modification

**⁬** Repayment plan

**⁬** Refinance

**⁬** Reinstatement

**⁬** Forbearance

**⁬** Other \_\_\_\_

**⁬ Liquidation (Tax implications discussed for each option)**

 **⁬** Sale/Short Sale

**⁬** Deed in Lieu of Foreclosure **⁬** Friendly Foreclosure

**⁬** Cash for Keys/Property Rent-Back

**⁬** Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### .09.03.12.09 APPENDIX OAH-3 (Page 2 o/ 2)

## **⁬ Deficiency Balance**

**⁬ Further mediation - preservation of additional or postfile mediation**

Borrower #1 Secured Party

Borrower #2 Representative of Secured Party

Other Party Other Party