**BOARD OF CERTIFIED INTERIOR DESIGNERS MINUTES**

**DATE:** January 18, 2022

**PLACE:** Virtual meeting information:

Video Conferencing – https://meet.google.com/dfh-mfdy-bba Join by

Phone – (US) +1857-529-8348 PIN: 509 417 314#

**TIME:** 1:30 p.m.

**PRESENT:** Robyn Dubick, Interior Designer, Chair

Carmen Parsons Sneed, Interior Designer

Michael Daly, Architect

Suzanne Frasier, Interior Designer

Cheryl Duvall, Interior Designer

**OTHERS PRESENT:**

Zevi Thomas, Executive Director

Jessica Praley, Board Counsel

Noraida Lozano, Board Administrator

Catherine Ann Roach

Holly Elizabeth Morgan

Heather Flannery

**CALL TO ORDER**

Robyn Dubick, Chair, called the business meeting of the Board of Certified Interior Designers to order, virtually, at 1:32 p.m.

**APPROVAL OF MINUTES**

Motion (I) was made by Ms. Frasier seconded by Mr. Daly, and unanimously carried by the Board to approve the October 19, 2021 minutes with corrections.

**COMPLAINT COMMITTEE REPORT – None**

**LEGISLATIVE COMMITTEE REPORT**

Ms. Frasier reported that she gathered information from the previous Sunset Reports (2003 and 2012). She recommended a timeline for the Board as follows:

April Meeting - A draft will be discussed

July Meeting - Sunset review to be reviewed and approved by Board for submission (by ED and counsel) to Secretary’s office for review and submission for 2023 legislative session

January to April 2023 - Legislative session

She asked about the protocol on the submission of the draft for the Sunset review. Ms. Praley suggested the Legislative Committee schedule a meeting with her prior to the April Board Meeting in preparation of the draft to be approved by the Board.

Ms. Praley clarified that a draft can be submitted to each member of the Board for their review, however, it can only be discussed during an open meeting.

**EXECUTIVE DIRECTOR’S REPORT**

Executive Director Zevi Thomas briefly introduced himself. He has a background in Landscape Architecture. He worked for the Baltimore Chapter of the AIA on professional development and continuing education opportunities for architects and landscape architects.

He announced that the Board is moving to a new office location at 1100 N. Eutaw Street. He explained Board meetings will continue to be virtual for the time being and may be on a hybrid system moving forward.

**BOARD COUNSEL’S REPORT**

Ms. Praley addressed the letter from Prince George's County. She presented to the Board the definition of Certified Interior Designer as outlined in the MD Code. She reminded that the Board cannot give legal advice.

After a brief discussion, Ms. Praley suggested that the topic be brought up at the next Joint Chairs Meeting. Ms. Sneed asked Ms. Praley if she can send her the NCARB information about Incidental Practice and Ms. Praley agreed.

Motion (II) was made by Ms. Duvall seconded by Ms. Frasier, and unanimously carried by the Board to approve pursuing the research on the definition of Certified Interior Designers.

Ms. Praley informed the Board about House Bill 292. It would require licensing/certification boards/commissions to request demographic information on applications along with the reporting of that information.

**BOARD CHAIR’S REPORT**

Chair Dubick welcomed and introduced the guests who joined the meeting.

Chair Dubick announced that a report was issued on behalf of CIDQ and NCARB. Mr. Daly added that NCARB modified their official position with regards to accepting Interior Design as an allied profession. He verified that the report is public and is available online. Chair Dubick mentioned that she will be forwarding the report to Ms. Praley.

**OLD BUSINESS**

Mr. Thomas announced that he interviewed a candidate for membership on the Board of Certified Interior Designers. Any appointment will be made by the Governor.

**CORRESPONDENCE**

There was no new correspondence.

**ADJOURNMENT**

The next Board Meeting is scheduled for April 19, 2022, Tuesday at 1:30 p.m.

There being no further business, Motion (III) was made by Ms. Duvall, seconded by Ms. Frasier, and unanimously carried to approve by the Board to adjourn the meeting at 2:10 p.m.

Approved: \_\_\_\_\_\_\_ without corrections \_\_\_X\_\_\_\_ with corrections

Signature on File 04/20/2022

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Robyn Dubick, Chair