

BOARD OF EXAMINERS OF LANDSCAPE ARCHITECTS

DATE: January 23, 2017
TIME: 1:30 P.M.
PLACE: 500 N. Calvert Street
Room 308
Baltimore, Maryland 21202

PRESENT: Christopher Schein, Chairman
David Locke
Gareth Diedrick
Suzanne Grefsheim

ALSO Steve Long, Executive Director
PRESENT: James Baseman, Assistant Executive Director
Milena Trust, Assistant Attorney General
Leigh Hoyt, Board Administrator
Shontae Moore, Administrative Specialist
Terrah Glenn

CALL TO ORDER

Christopher Schein, Chairman, called the meeting to order at 1:36 p.m.

MINUTES

A motion (I) was made by Suzanne Grefsheim, seconded by Gareth Diedrick, and unanimously carried to accept the minutes of the September 19, 2016 meeting as submitted.

COMPLAINT COMMITTEE REPORT

The Complaint Committee did not meet, as there were no complaints to discuss.

EXECUTIVE DIRECTOR'S REPORT

Steve Long reviewed Secretary Schulz's 2017 Legislative Policies memorandum regarding acceptable behavior for Board members during the Legislative Session.

Chris Schein asked if he could participate in a meeting with CLARB in Annapolis to discuss CPC regulations. Ms. Trust advised that he could participate without violating any ethics regulations.

BOARD COUNSEL'S REPORT

Milena Trust announced that the Department is working to pass a bill that would allow the Board to send license renewal notices by email. There are no other bills of interest to the Board.

Ms. Trust reported that the Land Surveyor Board has finalized and published their updated CPC regulations. A public hearing is scheduled for March 1, 2017. Some of the changes include eliminating carry over credits and Category A and B requirements.

NEW BUSINESS

Steve Long reported that three people expressed an interest in becoming a Board member but none of them have the 5 years of licensed practice in Maryland needed to qualify. He is still working to identify qualified applicants.

Terrah Glenn visited the Board and asked a complicated business question regarding corporate structure and licensing. Milena Trust suggested that he submit an application for the Board to review. He was invited to attend the Joint Chairs meeting for more guidance.

Chris Schein announced that ASLA was sponsoring an advocacy day on March 6, 2017 at the State House. Mr. Schein asked if the Board should go to conduct an informational session on CPC regulations to get member input at this event. Ms. Trust said that the Board is not ready to discuss changes to the regulations and this meeting would not substitute for the public hearing on the regulations.

OLD BUSINESS

Proposed revisions to the CPC regulations were given to the Board for review. Board members will review and send comments to Chris Schein. Steve Long stated that the CPC concept sheet would be updated and resubmitted.

CORRESPONDENCE

The Board received an email from Christopher Snyder regarding the definition of “authorized individual” relating to who could endorse his work experience, since he is currently a student and interning at an environmental restoration firm. The Board decided that Steve Long should contact

Mr. Snyder and ask him to submit an application after he has graduated, since it would incur no fee, and the Board would review it for the necessary information at that time.

APPLICATIONS FOR RECIPROCITY

The following application for reciprocity was approved: Joseph Chambers.

APPLICATIONS FOR EXAMINATION

The following applications for examination were approved:
Jo-Elle Burgard, Travis D’Onorfio, Paul Kunze and Ashley Reed.

APPLICATIONS DENIALS

There were no application denials.

OTHER BUSINESS

The next Board meeting is scheduled for 1:30 p.m. on March 20, 2017.

ADJOURNMENT

The Board unanimously carried a motion to adjourn the meeting at 3:05 p.m.

 ✓ Without Corrections

 With Corrections

Signature on File _____

Christopher Schein, Chairman

Date: 9/18/2017