
Maryland Board of Examiners of Landscape Architects

Business Meeting

Meeting Minutes

DATE: July 25, 2022

TIME: 01:30 PM

LOCATION: 1100 N. Eutaw St.
5th Floor Conference Room
Baltimore, MD 21201

Access Using Video Conferencing:

<https://meet.google.com/omc-qmbg-qfd>

(US) +1 470-745-0574 PIN: 254 911 810#

MEMBERS PRESENT: Christopher Schein, Landscape Architect, Chair
Grace Fielder, Landscape Architect, Vice-Chair
David O’Dell, Landscape Architect
Cameron C. Duncan, Consumer Member

MEMBERS ABSENT: Gareth Diedrick, Consumer Member

STAFF PRESENT: Zevi Thomas, Executive Director
Noraida Lozano, Board Administrator
Jessica Praley, Board Counsel
Michelle Compton, OAG Staff
Danielle Anderson, O & P Web Coordinator

Call to Order

Chris Schein, Chair, called the Board for Examiners of Landscape Architects meeting to order, virtually, at 1:34 p.m.

Approval of Minutes

The members reviewed the minutes of the Business meeting held on April 25, 2022. Motion (I) was made by Ms. Fielder, seconded by Mr. O’Dell, and unanimously carried by the Board to approve the minutes without corrections.

Complaint Committee Report - None

Correspondence – None

CPC Committee Report

Chair Schein reported that the CPC committee after multiple meetings with the guidance and input of Board Counsel, Ms. Praley, and Executive Director, Mr. Thomas assembled a rough draft of the proposed CPC regulations that will be submitted to the Office Secretary for approval.

Ms. Fielder stated that they have expanded and made the changes to the CPC Requirements as follows:

- 1) Added under .02 Definitions (B) Terms were defined and introduced:
 - (4) “Continuing Education Standard Activities”
 - (5) “Continuing Education Alternative Activities”
 - (6) “Health, Safety & Welfare (HSW) Subjects”
- 2) Specified 24 hours PDH under .03 Requirements which must consist of Minimum 16 Continuing Education *Standard* Activities and a Maximum 8 Continuing Education *Alternative* Activities to which 8 must be focused on HSW.
- 3) Strengthen language under .04 Qualifying activities allowing licensees flexibility and more opportunities for their professional development.

Ms. Fielder mentioned that the Committee is requesting that the Board draft a list of the Continuing Education providers and make this available on the website. This list will be reviewed on regular basis. According to Ms. Fielder, the Committee is also working on how the CPC will be evaluated and approved.

Ms. Fielder clarified and addressed Mr. Duncan’s question that under .03 Requirements it’s an option and not a mandate.

Motion (II) was made by Ms. Fielder seconded by Mr. Duncan and unanimously carried by the Board to approve the revised landscape architecture regulations for Title 09 Subtitle 28 Chapter .04 CPC requirements as presented and amended.

During the discussion, Mr. Duncan suggested that the word “minimum” be replaced by “16 or more” to which Chair Schein agreed as written below.

“Said 24 PDHs must consist of 16 or more Continuing Education Standard Activities of which 8 must be HSW. A maximum of 8 Continuing Education Alternative Activities may be taken towards the 24 PDH.”

Chair Schein asked Ms. Praley for the next steps and Ms. Praley explained the process further for the Board’s clarification. She said that she will be in touch with Mr. Thomas to prepare the Concept Sheet to be submitted to the Office of the Secretary.

Board Counsel’s Report

Ms. Praley updated the Board of the Sunset for 2024 which is due in October. She and Mr. Thomas will be working together on finalizing and submitting these documents to the Secretary’s Office. The Landscape Architecture Sunset bill be submitted along with the sunset bills for Certified Interior Designers and Architects Board. Updates will be reported at the October Meeting. She also updated the Board with the changes to the OAG staff. She mentioned that she no longer represents the Architects Board but will continue with the Certified Interior Designer and Landscape Architects.

New Business - None

Old Business - None

Review of Applications

Motion (III) was made by Ms. Fielder seconded by Mr. O’Dell and unanimously carried by the Board to approve 12 applications for examination and 6 applications for reciprocity with 1 pending application.

During the review of applications, Chair Schein opened the discussion on the application #7-0722. He had questions about this application. The applicant graduated from Penn State with a degree in Landscape Design and Maintenance. Since it is a design-related field and the candidate had over 4 years of experience, they could be qualified for reciprocity to which Mr. Duncan agreed.

After a brief discussion on the application for reciprocity #15-0722, the Board agreed to place it as pending, until Mr. Thomas receives verification of the applicant’s license status in the State of Pennsylvania.

Mr. Thomas acknowledged the presence of Ms. Michelle Compton, the new staff with the OAG office who attended the meeting to observe. She was introduced by Ms. Praley and was welcomed by the Board.

Executive Director’s Report

Mr. Thomas updated the Board mentioning that he and Ms. Meyers started interviewing for the Board Administrator for the landscape architects/land surveyor’s position. The goal is to have a new administrator in place by next month.

He also mentioned that the staff is currently teleworking due to the building’s climate control repairs and is hopeful that this would be completed by the next Board meeting.

He introduced Ms. Danielle Anderson as the new Web Coordinator for O&P, Ms. Anderson gave a brief introduction and was welcomed by the Board.

Adjournment

Motion (IV) was made by Mr. Duncan, seconded by Ms. Fielder, and unanimously carried by the Board to adjourn the meeting at 2:38 p.m.

The next Board Meeting is on October 31, 2022, at 1:30 pm.

Approved with Corrections _____ Without Corrections

Signature on File _____ July 25, 2022
Christopher Schein Date
Landscape Architect, Chair