

MARYLAND BOARD FOR PROFESSIONAL LAND SURVEYORS BUSINESS MEETING MINUTES

Date: August 4, 2021
Time: 11:00 a.m.
Place: Access Using Video Conferencing
meet.google.com/znw-ckha-meg
Phone: 1-262-546-6259
PIN: 112 898 300#

Members Present:

John V. Mettee III, Chair, Land Surveyor
Tammy L. Rollins, Vice Chair, Consumer Member
Thomas M. Orisich, Land Surveyor
Jeanne L. Nebre, Land Surveyor
T.J. Frazier, Land Surveyor
Derrick McLaughlin, Consumer Member

Absent: Eric Cooper, MSS President-Elect

Labor Officials & Staff Present:

Raquel M. Meyers, Assistant Executive Director
Carla Marie Zamon, Administrative Specialist III
Milena Y. Trust, Assistant Attorney General
Noemi Gonzalez, Office Secretary

Others Present: None

CALL TO ORDER

Chair, John V. Mettee, III, called the Business meeting of the Maryland Board for Professional Land Surveyors to order, virtually, at 11:00 a.m.

APPROVAL OF THE MINUTES

The members of the Board reviewed the Minutes of the Board meeting held on June 2, 2021. Motion (I) was made by Mr. Orisich, seconded by Ms. Rollins, and unanimously carried by the Board to approve the Minutes with corrections.

COMPLAINT COMMITTEE REPORT

Mr. Orisich presented the Complaint Committee Report.

- 01-LS-21 Closed
- 04-LS-21 Closed
- 07-LS-21 Investigating/Send letter to the consumer
- 08-LS-21 Investigating/Send surveyor's response to Complainant and requested additional information
- 09-LS-21 Investigating/Asked Complainant r for additional information
- 10-LS-21 Investigating/Waiting for response from surveyor
- 01-LS-22 Investigating/Waiting response from surveyor
- 02-LS-22 Investigating/Waiting for further information from Complainant
- 03-LS-22 Investigating/Waiting for response from surveyor
- 04-LS-22 Investigating/Waiting for response from C

Motion (II) was made by Ms. Rollins, seconded by Mr. Frazier, and unanimously carried by the Board to accept the Complaint Committee report.

CORRESPONDENCE

Mr. Mettee introduced the email from Nicole Harris, HR Director & Office Manager, Lane Engineering, LLC regarding the licensing pathways in Maryland. Mr. Frazier stated the information provided to this individual was incorrect. Ms. Trust stated that she will respond to the email.

1. Mr. Mettee introduced correspondence from Michael T. Maguire, LS, Senior Vice President, Accurate Infrastructure Data, Inc. regarding Bayland Consultants. Ms. Trust suggested this correspondence should be referred to the Complaint Committee. Ms. Meyers stated that she will follow up with a response to the email and bring it to the next Complaint Committee meeting for further discussion.
2. Mr. Mettee introduced correspondence from Ms. Nebre regarding Riq, LLC. Ms. Nebre informed they were advertising as providing surveying services. Mr. Mettee confirmed they do not hold a firm permit. It was determined this should be referred to the Complaint Committee and investigated to inquire whether someone on their staff is a licensed Land Surveyor.

NEW BUSINESS

Vice Chair Election

Ms. Rollins was asked if she would serve as Vice Chair again and she agreed. Motion (III) was made by Mr. Orsich, seconded by Mr. Frazier, and unanimously carried by the Board to re-elect Ms. Rollins as Vice Chair.

NCEES Annual Business Meeting

Mr. Mettee mentioned attendance at the NCEES Annual Business Meeting, August 19 - 20, 2021 in New Orleans. Ms. Nebre and Mr. Orisich confirmed they will be in attendance. Mr. Mettee will follow up with the PE Board to confirm their in-person attendance.

OLD BUSINESS

Mr. Orisich reported on the Practice Act Committee, House Bill 684. He provided a list of charges to give to the Professional Land Surveyors Board on a handout.

- I. Revise COMAR regulations to include definitions for authoritative and precise location.
- II. Revise COMAR regulations regarding topographic and planimetric surveys.

Mr. Orisich asked if there were any concerns of the charges proposed. After a brief discussion, Mr. Mettee stated the committee is duly charged to discuss the items as presented and commended the committee on its work.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed Examinations' statistics and licensing totals presented by Ms. Meyers, Mr. Mettee expressed concerns that the "retired status category" is still part of the statistics. The Board requested that Ms. Meyers follow up on this issue with the Commissioner

Ms. Meyers reported that she confirmed with Ms. Trust there would be no FY 2022 legislative requests and updated the Board on personnel changes. Ms. Noemi Gonzalez was hired as the new Office Secretary effective July 1, 2021.

She informed about the office re-entry into the building effective July 1, 2021. The Design Boards' staff are on four days in the office and one day of telework. The office is open to the public by appointment only as of July 6, 2021. Board members are welcome to attend meetings in-person and are asked to give at least one week's advance notice to the staff.

Mr. Orisich asked how the addition of Ms. Gonzalez works with Ms. Zamon. Ms. Meyers informed she would be assisting Ms. Zamon while she was attending to other matters in the near future. Mr. Mettee welcomed Ms. Gonzalez and thanked her.

BOARD COUNSEL'S REPORT

Ms. Trust commented with staff and most businesses going back to in-person work, there has to be a greater accountability with regard to deadlines.

MARYLAND SOCIETY OF SURVEYORS – None

APPLICATIONS FOR REVIEW

Mr. Mettee informed applications for review will be discussed in Executive Session to obtain advice of Counsel.

EXECUTIVE SESSION

Motion (IV) was made by Mr. Orsich, seconded by Ms. Nebre, and the Board unanimously agreed to enter Executive Session, pursuant to § 3-305(b)(7) of the General Provisions Article, Maryland Annotated Code, at 12:08 p.m., to discuss and obtain the advice of Counsel regarding applications and the Complaint Committee Report.

Motion (V) was made by Mr. Frazier, seconded by Ms. Rollins, and unanimously voted that upon completion of the executive session, the Board reconvened its public meeting at 12:19 p.m. Ms. Trust informed Ms. Zamon that Mr. Mettee should sign the Executive Session form prior to the end of the meeting.

OTHER BUSINESS

Ms. Trust asked Ms. Meyers how the state specific exams are being administered since the building is open to the public. Ms. Meyers informed permission was granted from the Office of the Commissioner and cleared with the Office of the Secretary. She further explained Ms. Zamon had test takers meet on two different days to administer the exams. Ms. Meyers added that travel has been approved for New Orleans and NCEES is covering all expenses.

Mr. Orsich asked about whether it is appropriate for a surveyor to place a marker (stakes or pins) without calling Miss Utility at 811. Ms. Trust stated this is a question for Miss Utility, not the Board.

Mr. Mettee suggested that this be discussed at the NCEES Annual Business Meeting. Ms. Trust informed that requiring field work will also be discussed as a possible barrier to licensure at the meeting.

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Mr. Frazier stated there would be exam writing at the fall conference. Ms. Trust suggested rescheduling the October 6, 2021 meeting to coincide with the Town Hall meeting, October 13 - 16, 2021.

The next Board Meeting is scheduled for Wednesday, September 1, 2021.

ADJOURNMENT

There being no further business to discuss, Motion (IV) was made by Ms. Rollins, seconded by Mr. McLaughlin, and unanimously carried by the Board to adjourn the meeting at 12:28 p.m.

Approved: X without corrections _____ with corrections

Signature on file

John V. Mettee, III, Chair

Date: September 1, 2021